

# Juristic Entity Addendum

This form is to accompany any application to contract and/or request to transact on a Hollard Life policy, where the policyholder or premium payer is not a natural person. Please take note of additional documentation needed to be submitted with this form.

Please tick the applicable box.

## Ownership and Payer

Addendum for Policy Owner

Addendum for Premium Payer

## Entity

Registered Company  Trust  Registered NGO  Unregistered NGO  Partnership

Informal Company  Unlisted Company  Listed Company

Quote reference no. for application for cover  Policy no.

## Entity Details

Registered name of entity

Trading name of entity, if different to the registered name

Registration no./Trust no.

Relationship to the Insured

Contact no.

Cell no.

Email address

Country of residence

Postal address

Physical address

Registered address

Industry sector

SARS Tax Number

VAT Number (if applicable)

Foreign Tax Number

## Founder of the Trust (complete for each founding member)

Title  Name  Surname

ID/Passport no.

Physical address

Contact no.

Cell no.

Title  Name  Surname

ID/Passport no.

Physical address

Contact no.

Cell no.



## Supporting documents required

### Partnerships

**(Please attach certified copies of the documents listed below)**

- Partnership Agreement incl % interest in the partnership
- Certificate of Incorporation Document
- Proof of Business Address
- Letter of Authority for Authorised Signatory

### Informal Incorporated Entities

**(Please attach certified copies of the documents listed below)**

- Resolution Document/Constitution Document/Founding Document
- Proof of Business Address
- Letter of Authority for Authorised Signatory
- Copy of ID and Proof of Address for Each Member and Authorised Individual (CEO; CFO; COO; MD)

### Close Corporations

**(Please attach certified copies of the documents listed below)**

- Certificate of Incorporation
- Resolution Letter/Letter of Authority for Authorised Signatory

### Unlisted South African companies

**(Please attach certified copies of the documents listed below)**

- Certificate of Incorporation
- Proof of Business Address
- Letter of Authority for Authorised Signatory
- Company Share Register/Corporate Organogram/Certificate of Registration

### Listed Companies

**(Please attach certified copies of the documents listed below)**

- Evidence of Public Listing on JSE

### Unregistered NGO's

**(Please attach certified copies of the documents listed below)**

- Company Resolution Document/Constitution/Founding Document
- Letter of Authority for Authorised Signatory
- Proof of Business Address
- Confirmation of Non-profit Status or Authority
- Authorised signatory of Bank account
- Authorised representative letter of authority

**(Please attach certified copies of the documents listed below)**

- Certificate of Incorporation
- Proof of Business Address
- Letter of Authority for Authorised Signatory
- Confirmation of Non-profit Status or Authority

## Trusts

**(Please attach certified copies of the documents listed below)**

- The Trust Deed (indicating Trust Name, Trading Name, Registration Number, Registered Address)
- Letter of Authority for Authorised Signatory (or founding document)
- Copy of ID for All Parties Listed
- Proof of Business Address for All Parties Listed

## Authorised Signatory

Title  Name  Surname   
 ID/Passport no.

*I declare that the information supplied to be true and correct during the application process.*

*If the information is incomplete or incorrect, we may cancel your policy from the date that you gave us incorrect information and you may lose your right to claim as well as premiums paid.*

*We use the information that you give us to provide you with cover. You must give us any important information that we need.*

*You must give us the information when the policy starts and whenever any of the information changes, **which includes but is not limited to changes to Shareholding and Beneficial ownership**, within 14 days of the change.*

Signed at:

Date Signed:

Signature